



SMARTPRESS

#6³/₄ REMITTANCE ENVELOPE

Folded Size: 6.5"W x 3.625"H | Flat Size: 6.5"W x 3.625"H

SAFE MARGIN: Your file needs to include a 0.25" safe margin necessary for production. Safe margin is the area around the edge of the sheet. If the safe margin is not included in document setup, there is a chance that the art close to the edge will get cut off, due to machine shift during cutting. This happens because there is a tolerance when cutting the printed piece. For more information on cutting tolerance, visit our website: smartpress.com/support/printing-basics/cutting-tolerance.

CUT LINE (FINISHED SIZE): This is where your artwork will be trimmed.

BLEED: We are unable to have artwork bleed on envelopes.

FOLD LOCATIONS: The pink lines indicate where the folds will be.

Your Return Address
Your Street
Your City, ST 12345

CLEAR SPACE FOR GUM AREA

↑ **FLAP** ↑

CLEAR SPACE FOR THROAT

INSIDE

SPACE FOR SEAL AREA

Copy in this area will be torn off when the envelope is opened.
Non-critical copy is permissible in this area